

জনতা ব্যাংক লিমিটেড
প্রধান কার্যালয়
ঢাকা।
Website: www.janatabank-bd.com

ফরেন ট্রেড ডিপার্টমেন্ট-এক্সপোর্ট
ফোন নং +৮৮০২ ৪৭১১৫৩৭৯/ext-৪২৪,
৯৫৬৭৪৬৫/ext-৪৫৭

এফডি সার্কুলার নং- ২৫১

তারিখ : ১৪/০৬/২০১৮ ইং
৩১শে জ্যৈষ্ঠ, ১৪২৫ বঙ্গাব্দ

সকল মহাব্যবস্থাপক/উপমহাব্যবস্থাপক
একান্ত সচিব, সিইও এন্ড এমডি এবং সকল উপব্যবস্থাপনা পরিচালক
সকল সহকারী মহাব্যবস্থাপক এবং ব্যবস্থাপক
জনতা ব্যাংক লিমিটেড
প্রধান কার্যালয়ের সকল ডিভিশন ও ডিপার্টমেন্ট/বিভাগীয় কার্যালয়/
লোকাল অফিস/জনতা ভবন কর্পোরেট শাখা/এরিয়া অফিস/সকল শাখা
এবং সাবসিডিয়ারী কোম্পানী।


বিষয়: Business-to-Customer export through sales orders received on internet.

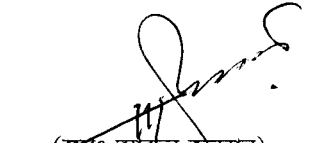
মহোদয়,

উপরোক্ত বিষয়ে বাংলাদেশ ব্যাংক, প্রধান কার্যালয়, ঢাকার বৈদেশিক মুদ্রা নীতি বিভাগ কর্তৃক জারিকৃত এফ,ই সার্কুলার
নং-১৭, তারিখঃ জুন ১১, ২০১৮ ইং এর নির্দেশনা আমাদের হস্তগত হয়েছে যা সংশ্লিষ্ট সকলের অবগতির জন্য এতদসঙ্গে
সংযুক্ত করা হলো।

২। উক্ত সার্কুলারে বর্ণিত সিদ্ধান্ত যথাযথভাবে অনুসরণের জন্য অত্র ব্যাংকের এডি শাখাসহ সংশ্লিষ্ট সকলকে পরামর্শ
প্রদান করা হলো।

আপনার বিশ্বস্ত,


(মাসুদ বারী)
উপ-মহাব্যবস্থাপক


(মাসুদ বারী)
উপ-মহাব্যবস্থাপক

অনুলিপি :-

- ১। কোম্পানী সচিব, বোর্ড অব ডিরেক্টরস, জনতা ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা।
- ২। পিএস টু সিইও এন্ড এমডি/ডিএমডি, জনতা ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা।
- ৩। পিএ টু জেনারেল ম্যানেজার, জনতা ব্যাংক লিমিটেড, প্রধান কার্যালয়, বিভাগীয় কার্যালয়, ঢাকা-উত্তর/ঢাকা-দক্ষিণ/
চট্টগ্রাম/রাজশাহী/খুলনা/সিলেট/রংপুর/বরিশাল/কুমিল্লা/ময়মনসিংহ/নোয়াখালী, স্থানীয় কার্যালয়, জনতা ভবন
কর্পোরেট শাখা, ঢাকা।
- ৪। চীফ এক্সিকিউটিভ, জনতা ব্যাংক লিমিটেড-ইউ,এ,ই।
- ৫। নথি।

Foreign Exchange Policy Department
Bangladesh Bank
Head Office
Dhaka
www.bb.org.bd

FE Circular No. 17

Date: 11 June 2018

All Authorized Dealers in
Foreign Exchange in Bangladesh

Dear Sirs,

Business-to-Consumer export through sales orders received on internet

Please refer to paragraph 23(4), chapter 8 of the Guidelines for Foreign Exchange Transactions (GFET)-2018, Vol-1 in terms of which Authorized Dealers (ADs) are permitted to work as 'Acquiring Banks' in repatriating export proceeds against sales of IT enabled products through V-Sat, internet or other electronic media.

02. In order to promote Business-to-Consumer export by hosting goods on e-Commerce website accessible through internet to foreign buyers, it has been decided that ADs may provide acquiring services to eligible exporters for repatriation of export proceeds against sales orders of exportable goods received on e-Commerce website. In this context, ADs shall observe the operational procedures as outlined below:

- a) ADs shall have the merchant agreement with the exporters having necessary arrangement for safe internet transactions;
- b) This facility shall only be available for small value export of value in Cost and Freight (CFR) term not exceeding USD 5,000 per transaction. Transport document for shipment of the goods with EXP Form procedure may be issued in the name of foreign buyer;
- c) On receipt of internet settled full export proceeds in convertible foreign currency in nostro accounts, ADs shall certify the EXP Forms (simplified version for export under e-Commerce as per enclosed form) to facilitate the exporters for shipping the goods and report the EXP form in the online reporting system of Bangladesh Bank. Procedure for 'Advance Receipt Voucher' needs not to be observed in this regard;
- d) ADs shall, on receipt of Second Original of EXP Form from exporters not exceeding 14 days of shipment, credit export proceeds to the respective accounts (up to permissible limit to Exporter's Retention Quota (ERQ) account and remainder in Taka account) of exporters and report the execution of export with proceeds realized in the online reporting system. ADs shall also observe routine procedures to report the transactions to Bangladesh Bank in usual monthly returns, and
- e) In case of failure to execute the export, the payment credited in nostro accounts may be refunded to foreign buyers.

03. As usual, ADs shall exercise due diligence in respect of the transactions and comply with relevant laws/regulations in force.

Please bring the above instructions, effective immediately, to the notice of all your concerned constituents.

Yours faithfully,



Encl. 02 pages

(Md. Harun-Ar-Rashid)
Deputy General Manager
Phone: 9530625

EXP FORM
(to be used for export under e-Commerce)

(Statutory declaration to be furnished by exporters under FE Regulation Act, 1947 before shipment of goods. An incorrect declaration constitutes offence under the said Act.)

Second Original (To be returned to the Authorized Dealer within 14 days of shipment)
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EXP NO.	AD's Code			Serial Number				Serial Year	

Name and address of the Authorized Dealer _____
 Name and address of the exporter _____
 Name and address of the importer _____
 ERC No. and date _____
 e-Commerce website _____

I/We, the undersigned hereby declare that I/we have received payment of (fig. in foreign currency) by internet merchant arrangement with above mentioned bank against sales orders of the goods received on e-Commerce website described below. The amount received is full and depicts fair value of the goods.

Sl. No	Items	Particulars (to be filled in by Exporter)	Code No. (to be filled in by Authorized Dealer)	
1.	Commodity to be exported			
2.	Country of destination			
3.	Port of destination			
4.	Quantity			
5.	Currency Value		FOB	Freight
6.	Port of shipment/Post Office of despatch			
7.	Mode of transport and its name			
8.	Transport receipt (Airway Bill/Courier receipt/Post Parcel Receipt)	No.: Date:		
9.	Shipment date			

Coded by
 Checked by

Authorized Signature and Stamp of the Exporter with date

(Signature of authorized official of the bank)

CERTIFICATE BY AUTHORISED DEALER

Certified that the above exporter(s) is/are known to us, that he/they is/are bonafide businessman/men in Bangladesh and that he/they has/have repatriated export proceeds through our acquiring service against the sales orders received on e-Commerce website.

Date _____

Stamp and Signature of Authorized Dealer

(TO BE COMPLETED BY CUSTOMS/POST OFFICE)

- Shipping Bill/Airway Bill/Courier Receipt/Post Parcel Receipt No _____ Dt. _____
- Value assessed by the Customs/Post Office _____
- Month in which this item is included in the Customs/Post Office Return _____

Seal

Signature of Custom Officer
 Date _____

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(to be used for export under e-Commerce)

(Statutory declaration to be furnished by exporters under FE Regulation Act, 1947 before shipment of goods. An incorrect declaration constitutes offence under the said Act.)

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Seal

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 Date _____